DECOS Meeting, Oct 3 2023

Members Present: Elise Baker, George Woodbury, Jeremy Tierce, Amy Smith, Brice Nakamura, Angela Sanchez, Lyndsi Litten, Mai Soua Lee, Kristi Hodges

Call to order: 2:11

1. Comments:
	1. Items on Agenda: none
	2. Items off the Agenda:
		1. Need to expand RSI team by about 5-10 faculty members
2. Action
	1. Minutes (moved Brice, second by George)
		1. amendment: add Jeremy Tierce to members present
		2. Passed
	2. DECOS Committee 2023-2024 (moved Brice, second by George)
		1. Elise provided an overview of initiatives carried forward and new initiatives.
		2. Committee moved to adopt initiatives 1, 2, 6, 7, 8 (moved by Brice, second by George)
			1. Update Distance Learning Addendum
			2. 2025-2035 DE Master Plan
3. Draft guidelines for mitigating fraudulent online enrollments
4. Develop an OTCP Maintenance/Recertification Plan
5. Propose updated DE faculty qualifications for union consideration during negotiations
	* 1. Passed
6. Information
	1. CCCDECO Structure Survey
		1. Elise presented information based on a survey from CCCDECO regarding program structures
	2. Update: DE as an independent program unit
		1. Elise reported that pursuing an application for becoming an independent program will not be happening at this time; maybe in the future.
		2. Angela stressed the need for a vehicle to report and request funds
	3. Discussion
		1. DLA
			1. Elise provided an overview of changes to the DLA including updating contact information, RSI language, and length of answers. Will bring to special meeting for approval.
		2. AP 4105
			1. Changes to AP4105 based on legally required language and recommendations from CCLC. Committee agreed to review the document.
		3. Online Certification Programs
			1. Elise provided information on various colleges’ re-certification policies for teaching online. The committee discussed the options and what we might want our re-certification process to look like.
7. Adjourn: 3:24